

Setting Up Your Binder for World History

This year, we will be using this binder for all of your notes, handouts, assignments, and review materials. It is **imperative** that you bring your binder to class with you every day.

Materials

- 1 three-ring binder, preferably with 2" rings. Depending on how you take notes, you may need something larger.
- 1 set of dividers with tabs. We will start the year with 8 tabs, but you will probably need another set as the year goes on.
- A package of loose-leaf notebook paper
- Colored pencils/pens/highlighters

Set-up

- Number your pages in the upper, outside corner so you can more easily find things.
- You will keep everything in this binder. **This is not meant to be a section of your larger binder, nor is it acceptable to have materials for other classes in this binder. Anything I find for other classes in this binder will be recycled when I grade it. This will make you sad.**

Section 1 – General Information

This is where you will keep general information about the class and things that you will need across multiple units. The contents of Section 1 will be as follows:

- Table of Contents – It is your responsibility to update your Table of Contents with every unit
- Student information sheet
- Syllabus
- Setting Up Your Binder Instructions
- Timeline instructions
- SEPTIC Theme List
- HAPP Chart
- Historical Thinking Skills
- Historical Thinking Skills: Sentence Stems
- LEQ Essay Rubric
- DBQ Essay Rubric
- How in the world do I take world history notes?

Subsequent Sections

Beginning with Section 2, you will have a section, set apart with a tab, for each unit of study over the course of the year. Every unit will have the following:

- A cover page for the unit that displays the years that are covered by that unit and a visual representation of the big topics covered by that unit. This is an opportunity for you to be creative and capture the essence of the time period in a way that helps you make sense of the big issues of the unit.
- Unit study guide
- Unit timeline (see separate instructions)
- Any and all assignments for that unit
- Notes that you take in class
- Notes that you take while reading the textbook
- Essays returned to you

Grading

You will turn in your binder on test days. It will be graded with the rubric on the next page. The points you earn with your binder will be part of your unit test grade (extra credit)

Binder for World History Grading Rubric

This is how your binder will be graded with each unit test. Remember, binder grades are an all-or-nothing part of your unit exam grade.

Completion of Work	Demonstration of Continuous Note Review	Completion of Review Activities	Student Personalization
All unit work is complete and is the student's own work 2	Student notes exhibit highlighting or other annotation showing continuous review for understanding. 2	Student has done a thorough job of completing unit timeline and has processed unit study guide 2	Student makes the most of their binder with personalization of cover page, color coding of information, use of interactive questions, use of graphic organizers, etc. to internalize understanding of the unit 2
Some unit work is incomplete or missing, or is not the student's own work 0	Student notes do not exhibit highlighting or other annotation showing continuous review for understanding. 0	Student has not done a thorough job of completing unit timeline and/or has not processed the study guide 0	Student does not engage their binder with personalization of cover page, color coding of information, use of interactive questions, use of graphic organizers, etc. to internalize understanding of the unit 0

All work in your binder should be of your own creation--no work should be copied from websites, or other students. Each binder is unique and should reflect the information processing that you perform when learning course material. In order to earn the 8-point bonus on exam grades, your binder must meet the requirements of the exemplars above. No partial points will be given – **you will get 8 points, or you will get no points.**